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| **South River Machar Fire Department**  **Standard Operational Guidelines** | | **S.O.G**.  **3:018** |
| **Section:**  **Fire Ground Operations** | **Subject:**    **Declared Emergency Response** | |
| Date: September 6, 2013 | **Page 1 of 2** | |

**1:00 Purpose**

1:01 To ensure that effective and efficient and sustainable emergency response to declared emergencies in the Village of South River and the Township of Machar. For information on the activation of the municipality’s emergency plan refer to the Emergency Plan for the affected municipalities.

**2:00 Scope**

2:01 This guideline applies to all firefighting personnel and allied agencies working with South River Machar Fire Department during the incident or training exercise.

**3:00 Notification and Staffing**

3:01 Whenever an emergency is declared for the Village of South River or the Township of Machar all personnel from the South River Machar Fire Department must be notified

3:02 All firefighters must report in their availability as soon as possible upon being notified of the declared emergency.

3:03 During the period the emergency is declared the fire hall must be staffed with a minimum crew of 4 firefighters and 1 assigned dispatcher.

3:04 As soon as practical a schedule must be set to maintain a minimum staffing level for the duration of the declared emergency. When firefighters from other fire departments are utilized to meet the required staffing levels they must be paired up with firefighters from the South River Machar Fire Department.

3:05 Shift patterns are to be 12 hour day shifts and 12 hour night shifts. Shifts will run from 08:00 to 20:00 and 20:00 to 08:00.

3:06 A minimum of 6 firefighters must be available be on call to respond to emergency calls that require more staffing then the on duty crews can manage.

**4:00 Communications**

4:01 On duty crews will operate on SRMFD repeater and SRMFD talk around channel.

4:02 On call crews will monitor the Mutual Aid channel or if equipped with a pager will set their pagers to channel to receive pages only. On call crews will only respond when notified by dispatch.

**5:00 Incident Management System**

5:01 Incident Management should be followed in accordance with SOG 3:001

5:02 As soon as possible the Fire Chief or Deputy Fire Chief or designate should meet with the Emergency control group.

**6:00 Responsibility**

6:01 It is the responsibility of all Firefighter’s involved in the emergency or training exercise to ensure this guideline is followed in its entirety.

6:02 It is the responsibility of the Commander’s to ensure the guideline is adhered to in its entirety.

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| **Fire Chiefs Signature** |  | **Date** | September 6, 2013 |